

ADDENDUM TO SOLICITATION/OFFER AND AWARD

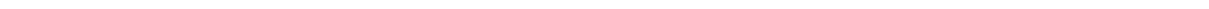


1. Can the college advise the bill rate for the current vendor?
 - a. \$23.61/hr= Security Officer \$24.26/hr= Security Supervisor
2. Can you please provide the name of the current provider and the most current Bill Rate being charged?
 - a. Miller and Miller Investigative and Security Services, LLC (see above for rates)
3. Does Lake Sumter State College have a 2025 budget plan? Does it include a budget for these services? Can you share this budget?
 - a. Lake-Sumter prepares a budget annually and does include a Campus Safety budget.
4. What improvements can a new security vendor deliver to improve your current security operations?
 - a. Adequate staffing, adequate uniforms, adequate and timely training
5. Can we provide a sample of qualified personnel, job descriptions for new hires, methods for retaining incumbent officers, and outline our recruitment and training process to demonstrate our staffing capabilities for the full points in this criteria?
 - a. Yes
6. On the RFP, the company is responsible for providing a Golf Cart to 3 of the locations. Is a UTV acceptable for the campus? Is there a motor vehicle needed at any time?
 - a. A UTV could be acceptable. If a supervisor will be expected to make trips to all campuses, they would need a vehicle.
7. Is there a minimum starting pay rate for security guard personnel mandated by Sumter College?
 - a. No
8. The RFP mentions bank runs as part of the security officer's duties. Could you please clarify if these are conducted using a marked security vehicle provided by the current security firm or if the officer accompanies a Sumter College staff member in a college vehicle?
 - a. Currently, an officer does the deposits using their own vehicle. No college staff accompanies the officer for deposits.
9. Who is the current incumbent?
 - a. Miller and Miller Investigative and Security Services, LLC
10. When was the current incumbent awarded the contract? Could you please provide a copy of the current contract?
 - a. 2021
11. Are there any subcontracts?

31. Is there an in-

49. Is MWBE a part of the evaluation for this bid? and if so, can we use our national certification?
 - a. MWBE is not a scoring factor for this RFP, but MWBE firms are highly encouraged to submit proposals.
50. How many total hours per week are at each site?
 - a. Refer to section B Service Hours for weekly schedule

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Locations: Lake-Sumter State College, Leesburg Main Campus
9501 US Highway 441
Leesburg, Florida 34788

Lake-Sumter State College, South Lake Campus
1250 N. Hancock Road
Clermont, Florida 34711

Lake-Sumter State College, Sumter Campus
1423 County Road 526A
Sumterville, Florida 33585

Campus/Center maps will be provided to Contractor by the College Facilities Department. The College reserves the right to add another location under the same terms, specifications, and conditions of this contract.

- b. Contractor shall employ trained, reliable, quality conscious workers. All employees shall be mentally and physically competent to perform the services required. The contractor shall at all times, enforce strict discipline and good order among his/her employees.
 - c. Contractor is an independent contractor and will furnish services upon its own credit rather than as an employee, agent or representative of the College. The conduct and control of the services performed pursuant to the Contract shall be solely with the Contractor; however, such services shall be performed in accordance with generally accepted procedures and methods. None of the benefits provided by the College to its employees, including, but not limited to, compensation insurance and unemployment insurance, are available from College to Contractor or the employees, agents or public servants of the Contractor. Contractor will be solely and entirely responsible for Contractor's acts and for the acts of Contractor's agents, employees and public servants during the performance of the Contract.
 - d. The description of services contained herein are not intended to be exhaustive.
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7. of 25 pounds.



shall notify the College, within 24 hours of knowledge of any arrests, restraining orders, or trespass warnings issued to the Contractor's Security Officers to the extent permissible under the law.

- b. The Contractor shall notify the College immediately and in writing when it becomes aware of any changes to an employee's status, qualifications or separation from the employment of the Contractor.
 - c. The College reserves the right to require removal of personnel deemed to be unsuitable or unsatisfactory for any reason. The Contractor shall assign acceptable replacement personnel within three business days. The College shall notify the
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- i. Payment. To the extent applicable, the failure of Contractor to pay any sum of money required by the College within ten business days after receipt of written notice from the College that the sum is due will constitute a breach of contract and may result in termination of the Contract.
 - ii. Performance. Any non-performance of Contractor, which is not cured within a specified period after receipt of written notice thereof by the College shall constitute a default. At the College's exclusive discretion, the period of time afforded for cure may be extended so long as Contractor institutes satisfactory performance and thereafter diligently and continuously pursues satisfactory performance.
 - b. Remedies. Upon the occurrence of an "Event of Default" on the part of Contractor, and after complying with the provisions of 12.6 below, the College is entitled to any remedies at law or in equity.
 - c. Dispute Resolution. Unless otherwise provided for in the Agreement, the dispute resolution procedures between the parties shall be as follows. The Parties agree to use their respective best efforts to resolve any dispute(s) that may arise regarding this Agreement. Any dispute that arises under, or with respect to this Agreement that cannot be resolved shall in the first instance be the subject of informal negotiations between the Parties involved in the dispute. The dispute shall be considered to have arisen when one Party sends the other Party involved in the dispute a written notice of dispute in accordance with the notice provisions of Paragraph XXI. The period of informal negotiations shall be 14 days from receipt of the written notice of dispute
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Contract Interpretation: Interpretation of this document shall be the responsibility of the College and that interpretation shall be final.

Notices: All notices required to be given or made in this Contract shall be deemed to have been fully given when in writing, sent by certified U.S. Mail, Return Receipt Requested or personally delivered or courier delivery and addressed as follows:

LAKE-SUMTER STATE COLLEGE
Office of the President
Lake-Sumter State College X
9501 U.S. Highway 441
Leesburg, FL 34788

CONTRACTOR
Donald Miller
Miller & Miller Investigative and
Security Services, LLC
2680 Southland Road
Mount Dora, FL 32757

Contract Administrator:

The College's Contract Administrator for all matters relating to this contract is Mr. Bruce G. Duncan, Contracts Administrator. If there are any questions concerning the contract, direct them in writing, to Mr. Bruce G. Duncan via email duncanb@lssc.edu. The College may appoint a different Contractor Administrator, which shall not constitute an amendment to the Contract, by sending written notice to Contractor.

Contract Manager:

The College's Contract Manager for all matters relating to this contract is Rebecca Nathanson, Executive Director of Campus Safety & Security/Title IX Coordinator. If there are any questions concerning the contract management, direct them in writing to her via email at nathansonr@LSSC.edu. The College

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constitute one and the same instrument.

No Third



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Title: fi+\$ž& " i" #ž!
Date: _____

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By:  _____
Title: f&%% (/, žł) (#*ž Ł#ł ž fl&ž' #žž\$(
Date: _____

- a. Active shooter policy. Contractor shall draft, and coordinate with the Executive Director of Facilities and local law enforcement, an active shooter policy for each campus. The proposed policy will then be presented to the College for approval.
 - b. Wand system. Contractor shall implement, per the quality assurance section of its proposal, a Wand System.
 - c. Unsatisfactory Personnel. During the course of the Contract, if College determines that certain Contractor personnel are unable or fail to perform their duties in a competent and professional manner, the College shall notify the Contractor in writing of its
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Certificate Of Completion

Envelope Id: EBFDBF5A4CE34A2E9871314061CE3970

Status: Completed

Subject: Please DocuSign: Insurance Amended Miller and Miller Agr.docx

Source Envelope:

Document Pages: 16

Signatures: 2

Envelope Originator:

Certificate Pages: 2

Initials: 0

Kelly McLean

AutoNav: Enabled

9501 US-441

Enveloped Stamping: Enabled

Leesburg, FL 34788

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

mcleank@lssc.edu

IP Address: 64.56.88.246

Record Tracking

Status: Original

Holder: Kelly McLean

Location: DocuSign

3/7/2022 11:17:33 AM

mcleank@lssc.edu

Signer Events

Signature

Timestamp

Dr. Heather Bigard

DocuSigned by:

RC2172B049EE4E6

Sent: 3/7/2022 11:26:42 AM

bigardh@lssc.edu

Viewed: 3/7/2022 1:10:24 PM

Provost & Executive Vice President

Signed: 3/7/2022 1:11:15 PM

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style

Freeform Signing

Using IP Address: 64.56.88.246

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Wes Miller

DocuSigned by:


Sent: 3/7/2022 1:11:16 PM

wmiller@millerandmiller.org

Viewed: 3/7/2022 2:42:45 PM

Security Level: Email, Account Authentication
(None)

Signed: 3/7/2022 2:48:29 PM

Signature Adoption: Drawn on Device

Freeform Signing

Using IP Address: 166.137.19.35

Signed using mobile

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Bruce Duncan



Sent: 3/7/2022 2:48:31 PM

duncanb@lssc.edu

Viewed: 3/7/2022 3:01:07 PM

Lake-Sumter State College

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Witness Events

Signature

Timestamp

Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	3/7/2022 11:26:42 AM
Certified Delivered	Security Checked	3/7/2022 2:42:45 PM
Signing Complete	Security Checked	3/7/2022 2:48:29 PM
Completed	Security Checked	3/7/2022 2:48:31 PM

Payment Events	Status	Timestamps
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**ADDENDUM TO CONTRACT FOR CAMPUS-WIDE SECURITY SERVICE
BETWEEN LAKE-SUMTER STATE COLLEGE AND
MILLER & MILLER INVESTIGATIVE AND SECURITY SERVICES, LLC**

This Addendum is made and entered into this _____ day of March, 2022, by and between Lake-Sumter State College (hereinafter referred to as the "College"), located at 9501 U.S. Highway 441, Leesburg, Florida, 34788 and Miller & Miller Investigative and Security Services, LLC, a Florida limited liability company, (hereinafter referred to as the "Contractor") located at 2680 Southland Road, Mount Dora, Florida, 32757.

WHEREAS, the College and the Contractor entered into an agreement for Campus-Wide Security Services on March 7, 2022, and

WHEREAS, the College and the Contractor, pursuant to Paragraph VIII of that agreement, wish to mutually amend the agreement regarding the rates to be paid for the Campus-Wide Security Service, and

WHEREAS, the College and the Contractor have mutually agreed to amend Exhibit "C" of that

CONTRACTOR:
Miller & Miller Investigative and Security Services, LLC

By: _____

Title: Owner/Chief

Date: _____

COLLEGE:
LAKE-SUMTER STATE COLLEGE

By: _____
Heather Bigard

Title: President

Date: _____

AMENDED EXHIBIT "C"

FEE SCHEDULE AND HOURLY RATES

Rates effective July 1, 2023 through June 30, 2024

UNIFORMED ARMED SECURITY OFFICER \$22.92 per/hour

UNIFORMED ARMED SECURITY COMMANDER \$23.55 per/hour

Rates effective July 1, 2024 through June 30, 2025

UNIFORMED ARMED SECURITY OFFICER \$23.61 per/hour

UNIFORMED ARMED SECURITY COMMANDER \$24.26 per/hour